

MINUTES OF MEETING
SOUTHEAST CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JUNE 17, 2015

The Southeast Cass Water Resource District met on June 17, 2015, at 8:30 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Chairman; Dan Jacobson, Manager; Lance Yohe, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Brenda Lovgren, Administrative Assistant; Sean Fredricks and John Shockley, Attorneys for the Board; Chad Engels, Kurt Lysne and Lyndon Pease, Engineers for the Board; Brady Woodard, Moore Engineering, Inc.; George Grossman, City of West Fargo; and Jacob Gust, Reed Township resident.

Approval of agenda

It was moved by Manager Jacobson, seconded by Manager Yohe and unanimously carried to approve the order of the agenda, as amended.

Minutes

It was moved by Manager Yohe, seconded by Manager Jacobson and unanimously carried to approve the minutes of the May 27, 2015, meeting, as amended.

Drains #3, #10 and #21 – bond

John Shockley discussed the option of consolidating bonds for Drains #3, #10 and #21 with the Board. The bond market could change and the bid amounts could be higher than the engineer's estimate of cost for the project. Kurt Lysne suggested increasing the amount of the bond for Drain #21. A copy of the Resolution passed regarding the issuance of bonds is attached hereto.

Sheyenne-Maple Flood Control Projects – reassessments

The Sheyenne-Maple Flood Control Districts #1 and #2 reassessment hearings are scheduled on July 27, 2015. A letter will be sent to property owners and a Notice will be published. Copies of the Resolutions are attached hereto.

Sheyenne-Maple Flood Control District #1 – relocation of the south tieback levee access off of Sheyenne Street

It was moved by Manager Yohe and seconded by Manager Jacobson to approve and authorize the Chairman and Secretary-Treasurer to sign the *Access Easement* with the City of West Fargo regarding relocation of the Sheyenne-Maple Flood Control District #1 south tieback levee access off of Sheyenne Street. Upon roll call vote, the motion carried unanimously.

Utility Permit for Dakota Carrier Network to install fiber optic cable under Sheyenne-Maple Flood Control District #1 in Section 1 of Barnes Township

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the *Utility Permit* for Dakota Carrier Network to install fiber optic cable under Sheyenne-Maple Flood Control District #1 in Section 1 of Barnes Township, subject to conditions provided by the Water Resource District Engineer, and to authorize the Secretary-Treasurer to send a letter to the Corps of Engineers requesting a letter stating they have no objections to the proposed project. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize the Secretary-Treasurer to send a follow-up letter to the Corps of Engineers requesting the status of a response to letters previously sent regarding various pending projects on Sheyenne-Maple Flood Control District #1. Upon roll call vote, the motion carried unanimously.

Drain #21 Improvements Project from Main Avenue to 12th Avenue North

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize the Secretary-Treasurer to complete and sign the *Application for License Agreement* with BNSF Railway Company regarding the Drain #21 Improvements Project from Main Avenue to 12th Avenue North. Upon roll call vote, the motion carried unanimously. The project will be bid in late July.

Drain #45 Improvements Project from 12th Avenue NW to the Sheyenne-Maple Flood Control District #1 tieback levee – project financing

Kurt Lysne reviewed the *Engineers Opinion of Probable Cost* regarding the Drain #45 Improvements Project from 12th Avenue NW to the Sheyenne-Maple Flood Control District #1 tieback levee. The total estimated project cost is \$1,065,000. The Southeast Cass Water Resource District will be self-financing the project.

2015 Drain #3 and #10 Channel Improvements Project

Lyndon Pease reviewed plans regarding the 2015 Drain #3 and #10 Channel Improvements Project with the Board. The project will run from Cass County Highway 20 to 19th Avenue North, adjacent to old Highway 81 near Hector International Airport. The drain was realigned at 32nd Avenue North 2007. Tree removal work was added to the bid schedule. All previous easements with the Fargo Municipal Airport Authority will be relinquished and one easement will be signed.

Mr. Lysne reviewed the updated *Engineers Opinion of Probable Cost* with the Board. The bid opening is scheduled for July 1, 2015. The bond amount will be determined after bid opening.

Drain #27 bond issue

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize the Secretary-Treasurer to pay off the balance of existing bonds against Drain #27 out of the Drain #27 maintenance levy funds on hand. Upon roll call vote, the motion carried unanimously.

Drainage through Cass County Highway 10, south to the Sheyenne-Maple Flood Control District #1 intercept culvert

The Board discussed funding options for drainage improvements through Cass County Highway 10, south to the Sheyenne-Maple Flood Control District #1 intercept culvert. The total estimated project cost is \$60,000. The project location is not within the Sheyenne-Maple Flood Control District #1 assessment district. Manager Brodshaug will speak with the Cass County Engineer and the landowner to discuss funding options regarding the proposed project.

Application to Install a Subsurface Drain #20153 for E. Lynn Overboe in the E 1/2 NE 1/4 of Section 35, the SE 1/4 of Section 35 and the SW 1/4 of Section 36 in Normanna Township

The Board reviewed *Application to Install Subsurface Drain #20153* for E. Lynn Overboe in the E 1/2 NE 1/4 of Section 35, the SE 1/4 of Section 35 and the SW 1/4 of Section 36 in Normanna Township. A *Thirty-Day Notice* will be sent out to the North Dakota Department of Transportation.

Items for review and comment, with input provided by the Water Resource District Engineer

It was moved by Manager Jacobson and seconded by Manager Yohe to approve and authorize the Secretary-Treasurer to submit comment on the following, with input from the Water Resource District Engineer:

- Correspondence from the Fargo Department of Planning and Development as follows:
 - July preliminary packet
 - Prairie Farms Commercial Addition
- Correspondence regarding annexation of part of Section 6 in Barnes Township and parts of Sections 1 and 2 in Mapleton Township to the City of West Fargo.

Upon roll call vote, the motion carried unanimously.

2016 budget and 2015 maintenance levy assessments

The Board reviewed the 2016 budget and 2015 maintenance levy assessment for the Southeast Cass Water Resource District. The Board will consider the matter further at the next meeting.

Bills

It was moved by Manager Yohe and seconded by Manager Jacobson to approve payment of Checks #11960 through #11975, the electronic funds transfers and the debit card transactions, as presented. Upon roll call vote, the following Managers voted in favor: Brodshaug, Jacobson, and Yohe. The Chairman declared the motion passed.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Yohe, seconded by Manager Jacobson and unanimously carried to adjourn the meeting.

APPROVED:

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer